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Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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November 10, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
ATHENS PARK TENNIS COURTS REPLACEMENT
ATHENS VILLAGE AREA
APPROVE PROJECT BUDGET
SPECS. 7024; CAPITAL PROJECT NO. 86984
(SECOND DISTRICT) (3 VOTES)**

SUBJECT

This action is to approve the project budget for the Athens Park Tennis Courts Replacement project, and authorize the Director of Public Works to carry out the project through a Board-approved Job Order Contract (JOC).

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the \$513,000 project budget for the Athens Park Tennis Courts Replacement project, Capital Project No. 86984.
2. Authorize the Director of Public Works to deliver the Athens Park Tennis Courts Replacement project, Capital Project No. 86984, using a Board-approved Job Order Contract.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the Department of Public Works (Public Works) to deliver the project at Athens Park located at 12603 South Broadway, Los Angeles, California 90061, using a Board-approved JOC.

The two tennis courts at Athens Park have fallen into disrepair and exhibit major cracking throughout the courts. Additionally, the court lighting is insufficient and the fencing and netting are in need of replacement.

During program validation it became evident that the replacement of the existing courts was the best cost-effective solution to ensure the extended operational life of the facility.

Approval of the recommendation will authorize Public Works to proceed with construction of the project using a JOC.

Sustainable Design Program

The project supports your Board's Sustainable Design Program by installing energy efficient lighting.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. It also directs that we ensure Children, Family and Adult Well-Being (Goal 2) by enhancing the ability of families to live in safe, stable, and supportive communities. We are also directed to improve Community and Municipal Services (Goal 3) by offering a wide range of services responsive to each community's specific needs. The project will benefit the community and makes recreational services available to the youth of the area.

FISCAL IMPACT/FINANCING

On June 16, 2008, your Board allocated \$150,000 for this project. The current project cost estimate is \$513,000, including preparation of the plans and specifications, plan check fees, consultant services, miscellaneous expenditures, Civic Art allocation, construction costs, change orders, JOC costs, and County services. Sufficient funds have been budgeted in the 2009-10 Capital Projects Budget for the Athens Park Tennis Courts Replacement project, Capital Project No. 86984.

The Project Schedule and Budget Summary are included in Attachment A. The project is funded in the 2009-10 Capital Projects Budget with \$513,000 of Second District Capital Project net County cost.

Operating Budget Impact

The Department of Parks and Recreation (Parks and Recreation) does not anticipate any one-time, start-up or ongoing costs resulting from the recommended actions. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Design services have been procured from J.C. Chang and Associates through a previously Board-approved, as-needed consultant contract.

All demolition, site work, and construction work will be carried out by a previously Board-approved JOC.

As required by your Board, the project cost includes 1 percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004.

In order to increase participation of qualified local residents in areas where projects are being implemented by the County via JOC, a local worker hiring program has been incorporated into the County's JOC procurement. The program's objective is intended to give work opportunities to qualified local residents where projects are being developed. Except where State or Federal laws or regulations mandate to the contrary, these provisions will apply to all eligible JOCs.

ENVIRONMENTAL DOCUMENTATION

On June 16, 2008, your Board found the proposed project to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with State CEQA Guidelines, Section 15302, Replacement and Reconstruction, Class 2 (c), and the County of Los Angeles Environmental Procedures and Guidelines, Appendix G, Class 2 (e), adopted by your Board on November 17, 1987, because the project provides for minor alterations of existing facilities, involving negligible or no expansion of an existing use, installation of new accessory structures, minor grading, and landscaping. A Notice of Exemption was filed with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

The project will be constructed under a Board-approved JOC.

The architect/engineer, J.C. Chang and Associates, was approved by your Board on July 1, 2008, to provide as-needed architect/engineer design services for various County projects for a three-year term.

IMPACT ON CURRENT SERVICES OR PROJECTS

There will be no negative impact on current County services or projects during the performance of the recommended services.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; Department of Public Works, Project Management Division II; Civic Arts Commission; and the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF:SK
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Attachment

- c: Auditor Controller
- Civic Arts Commission
- County Counsel
- Department of Parks and Recreation
- Department of Public Social Services (GAIN/GROW Program)
- Department of Public Works
- Office of Affirmative Action Compliance

November 10, 2009

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
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ATHENS VILLAGE AREA
APPROVE PROJECT BUDGET
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I. PROJECT SCHEDULE

Project Activity	Completion Date
Project Design	
Construction Documents Jurisdictional Approvals	03/11/09* 04/03/10*
Construction	
Substantial Completion Acceptance	05/18/10 09/07/10

* Completed activities

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	\$ -
Construction	
Job Order Contract (Site Work)	\$ 314,371
Low Bid Construction Contract	\$ -
Change Orders (15 percent)	\$ 55,477
Departmental Crafts	\$ -
Youth Employment	\$ -
Construction Consultants	\$ -
Misc. Expense	\$ -
Gordian Group	\$ 7,548
Civic Arts	\$ 3,600
Subtotal	\$ 380,996
Programming/Development	\$ 5,657
Plans and Specifications	\$ 36,890
Consultant Services	\$ -
Deputy Inspection	\$ 1,968
Site Planning	\$ -
Hazardous Materials	\$ -
Geotech/SoilsTest	\$ -
MaterialTesting	\$ -
Cost Estimating	\$ -
Topographic Surveys	\$ -
Construction Management	\$ -
Construction Administration	\$ -
Environmental	\$ -
Move Management	\$ -
Equipment Planning	\$ -
Legal	\$ -
Contract/Change Order	\$ -
Other	\$ -
Subtotal	\$ 1,968
Miscellaneous Expenditures	
Office of Affirmative Action	\$ 3,100
Printing	\$ -
Miscellaneous	\$ -
Subtotal	\$ 3,100

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Jurisdictional Approvals	
Regional Planning	\$ 500
Fire Department	\$ 500
Health Department	\$ -
Building and Safety Plan Check	\$ 2,000
Subtotal	\$ 3,000
County Services	
Code Compliance and Quality Control Inspections	\$ 8,942
Design Review	\$ -
Design Services	\$ -
Contract Administration	\$ 2,863
Project Management	\$ 57,780
Project Management Support Services	\$ 4,746
ISD Job Order Contract Management	\$ -
DPW Job Order Contract Management	\$ -
ISD ITS Communications	\$ -
Project Security	\$ -
Project Technical Support	\$ 4,938
County Counsel	\$ -
Other	\$ 766
Consultant Contract Recovery	\$ 1,354
Sheriff Job Order Contract Management	\$ -
Subtotal	\$ 81,389
Total	\$ 513,000